



## **Adventure Pre-School – Deployment Policy**

Central to many Adventure policies is the effective deployment of adults to play and interact with children as well as to help them to stay safe. For a full session it is important that there are enough adults to meet not only statutory ratios but also to effectively manage the pre-school as it is organised.

With fifty children in attendance the standard number of adults to meet statutory ratio would be nine adults. In terms of organisation of the session we require ten adults in order to effectively manage the space and children. In addition, a second Duty Manager and any additional adults allocated to Georgie's Den (via SEN Inclusion Funding) means that the number of adults working with children is likely to be ten or eleven.

Where children are under three, they need a closer level of supervision. To ensure this, the Beehive and Georgie's Den will have three adults to 12 children or 2 adults to 8 children.

Children over three will be supervised at a level of one adult to 8 children.

In all sessions there must be a planned number of 9 adults to work directly with children and there should be a total of 11 to meet operational needs.

Deployment can be flexible but must meet basic standards set out above.

**The Beehive:** Three adults working with 12-14 children (mainly under twos)

**The Burrow:** Two adults working with up to 16 children age three and above

**The Camp, The Studio (and the Snug):** Two groups of one adult with up to 8 children age three and above

**Georgie's Den:** Two to three adults working with between 6 and 8 children of any age, dependent on needs set out in Agreed Plan of Action and Care Plans.

### **Duty Managers**

There must be at least one Duty Manager in the pre-school at all times and there should be two on most occasions. This role covers a range of responsibilities including food preparation and service at snack time, first aid provision, monitoring of toilets and nappy changing, support for staff with behaviour management, intervention groups and general running of the session. These are carried out alongside admin duties.

All employees must be prepared to work in any section of the pre-school. Most staff will spend the majority of their time in their 'focus' location(s) but to meet the needs of the children and ensure the safety and quality of childcare provision, on occasion, deployment may need to be flexible.

If a number of children are absent in certain areas or age groups the deployment of adults will be adapted to meet the need of the remaining children.